



PROPERTY AUSTRALIA

Level 1 Chevron Renaissance. 3240 Gold Coast Highway, Surfers Paradise QLD 4217
PO Box 399, Main Beach QLD 4217
Ph: 07 5539 9471 Fax: 07 5538 9193
propertyaustralia@coldwellbanker.com.au

Property address I wish to apply for: _____

for a period of: ____ (6 / 12 months) to commence on: _____ at \$ _____

This application is subject to the owner's approval. The tenancy agreement must be signed and two weeks rent paid within 24 hours of application being approved. The bond (equal to 4 weeks rent up to \$500pw and 5 weeks rent \$501pw +) and first two weeks rent must be paid prior to collecting the keys.

Full Name: _____

Have you been known by any other name? Yes / No If 'Yes': _____

Date of Birth: _____ Driver's Licence / Passport Number: _____

Mobile Ph #: _____ Home / Work Ph #: _____ Smoker/Non Smoker

Email: _____ # of people to occupy property: ____ Adults ____ Child

(If home owner please supply address in full and relevant details ie period of ownership)

Current Address: _____

Current Agent/Lessor: _____ Phone: _____

Length of lease: _____ Rent per week: \$ _____ # of people on lease: _____

Reason for leaving: _____

Previous Address: _____

Current Agent/Lessor: _____ Phone: _____

Length of lease: _____ Rent per week: \$ _____ # of people on lease: _____

Reason for leaving: _____

Full Time / Part Time / Casual / Contract / Centrelink / Other

Current Employer: _____ Contact Person: _____

Address of Employer: _____ Phone #: _____

Period of employment: _____ Net weekly income: \$ _____

If you are self employed, how long have you been self employed? _____ ABN #: _____

Accountant's Name: _____ Accountant's Ph #: _____

Full Time / Part Time / Casual / Contract / Centrelink / Other

Previous Employer: _____ Contact Person: _____

Address of Employer: _____ Phone #: _____

Period of employment: _____ Net weekly income: \$ _____

If you are self employed, how long have you been self employed? _____ ABN #: _____

Accountant's Name: _____ Accountant's Ph #: _____

Are you a student? Yes / No Overseas Student: Yes / No Visa Expiry Date: _____

Name of School/University/TAFE: _____ Student ID #: _____

of Cars & Models: _____ Vehicle Registration #/s: _____



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Do you have any Pets? Yes / No How many? _____ Type: _____

Are your pets registered with the council? Yes / No Please state which council: _____

Next of Kin: _____ Contact #: _____

Address: _____ Relationship: _____

Personal/Professional references (not a relative): Name, Address and daytime contact phone number

1. _____

2. _____

The applicant understands:

- The property is offered subject to owners approval and no action shall be taken against the Landlord or Agent, should any circumstances arise whereby the property is not available on the due date.
- Approval for this application by the Landlord may take 1-2 working days.
- The initial rental payment of two weeks rent must be made by Bank Cheque or Money Order. All on-going rental payments are to be paid by DEFT internet or telephone banking or by bank cheque or money order.
- **NO CASH OR PERSONAL CHEQUES WILL BE ACCEPTED.**
- All tenants approved for occupancy must sign the Residential Tenancy Agreement and Rental Bond Lodgement Form prior to commencement of lease/collection of keys.
- Coldwell Banker Property Australia do not accept bond transfers.
- No animals are permitted at the property unless approved by the Landlord.
- Have you ever been evicted by any Agent/Lessor? Yes / No
- Is there any reason known to you that would affect your ability to pay rent? Yes / No
- Was your rental bond at your last address refunded in full? Yes / No
- Are you in debt to another Agent/Lessor? Yes / No
- Please provide details of bond deductions and/or why you are in debt to your past Agent/Lessor:

I declare that the information supplied is true and correct and agree that the agent is permitted to make independent enquiries to provide information to the landlord for the purpose of assessing my eligibility to rent the property. I confirm that I have internally inspected the property. I confirm agreement to the above terms and conditions.

Signature of Applicant: _____ Date: ____/____/____

THIS APPLICATION WILL NOT BE PROCESSED UNTIL COPIES OF A, B & C (AS DETAILED BELOW) ARE PROVIDED ON THE DAY OF SUBMISSION

PLEASE CIRCLE ATTACHMENTS:

- A = PHOTO ID:** Drivers Licence, Passport or 18+ Card
- B = PROOF OF INCOME:** 4 Recent Pay Slips, Bank Statement or Letter from Employer or Accountant
- C = TENANT REFERENCE:** Reference from Previous Landlord/Agent, Last 4 Rent Receipts or Tenant Ledger, Proof of Home Ownership ie Rates Notice



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In accordance with National Privacy Principle 1.3 of the Privacy Act 1988, we require you to read and sign this acknowledgement in order to process your tenancy application. A tenancy applicant is required under the National Privacy Principles of the Privacy Act 1988 to be made aware that an organization may access a tenancy database. In addition, a tenancy applicant is entitled to know what will happen to their information when it is passed onto an agent.

The agent will only use and disclose personal information provided by the applicant to verify that information and in order to determine whether the applicant is a suitable tenant for the property. The agent will take all reasonable steps to correct any personal information held about the applicant which the applicant shows to be inaccurate, incomplete or out-of-date.

The applicant may contact the agent stated on the General Tenancy Agreement to gain access to their personal information which the agent holds about the applicant. The agent may refuse access to such information in limited circumstances mentioned in the Privacy Act. The agent may charge a fee for providing the requested access.

In accordance with the National Privacy Principles, the database member disclosed that in addition to information being supplied to a database company, other organizations may receive free information from time to time. Other organizations may include debt collection agencies, insurance companies, government departments and other agents/lessors.

I, the applicant, declare that I give my permission to Coldwell Banker Property Australia to collect my information and pass such information onto the Tenancy Information Centre of Australia (TICA Default Tenancy Control Pty. Ltd.). I further give my permission for my information to be provided to any other tenancy database for the assessment of my tenancy application.

I agree and understand that once a tenancy application has been lodged with a member of a tenancy database and an inquiry made with a tenancy database, my information may be recorded as making an inquiry on their Inquiry Database.

I agree that in the event of a default occurring under a tenancy agreement I give my permission to the member of a tenancy database to register any of my details of such a breach with a tenancy database. I further agree and understand that the removal of such information from a database company is subject to the conditions of that database company.

I understand that TICA is a database company that allows members access to information accumulated from other members, about tenants who have breached tenancy agreements in Australia and New Zealand.

I agree and understand that should I fail to provide Coldwell Banker Property Australia with the information and acknowledgements required herein and on the application form, they may elect not to proceed with my tenancy application. I agree and understand that a listing with TICA could have an adverse effect on my ability to obtain future rental accommodation.

I acknowledge and understand that TICA can be contacted on 1902 220 346. I am aware that the calls made to TICA are charged at \$5.45 per minute inclusive of GST.

Applicant's Name: _____ Date: _____

Applicant's Signature: _____